LOYOLA COLLEGE OF EDUCATION
[Re-accredited 3rd Cycle at 'A' Grade by NAAC]
Recognized by NCTE & Affiliated to TNTEU
Nungambakkam,Chennai-600034
Tamil Nadu,India
IQAC – Annual Plan – Academic Year 2024 – 2025

S.No	Name of the programme	Nature of the programme	Date	No: of Participants	Objectives	Learning outcomes
1.	Connect Minds… Cultivate Learning… (From A Neuroscience Perspective)	SDP	18.07.2024 & 19.07.2024	83	To explore the neurological mechanisms underlying effective learning and their implications for student development.	Students learn the key neurological processes involved in learning—such as neuroplasticity, memory consolidation, and emotional regulation—and apply this understanding to enhance student engagement and development.
2.	**Empowering Educators: A Seven-Session Faculty Development Programme Series for Academic Excellence and Digital Proficiency** **Session1**:Strategic Planning and Preparation for the NAAC Peer Team Visit	FDP	11.07.2024	21	Achieve the highest possible NAAC accreditation score through a well-coordinated and data-driven strategic preparation process.	Faculty members will be able to develop and implement an effective strategic plan to ensure comprehensive preparedness for the NAAC peer team visit, aligning institutional processes with accreditation criteria.
	Session2:Navigating the Academic Bank of Credits: Understanding Its Importance, Benefits, and Registration Process		19.08.2024		To equip faculty members with a comprehensive understanding of the Academic Bank of Credits (ABC) system, including its significance in modern education, the advantages it offers to both students and institutions and the	Faculty members will be able to explain the concept, importance, and benefits of the Academic Bank of Credits (ABC) and complete the registration process effectively to facilitate

				detailed procedures for effective registration and utilization.	flexible credit transfer.
Session 3: Adobe Workshop		18.09.2024		Equip teacher-educators with essential tools and techniques in Adobe Photo shop to design visually appealing invitations and banners. Enhance their ability to create customized digital content for academic events, workshops, and other educational activities.	Faculty members will be able to utilize key Adobe software tools to create, edit and enhance digital content for academic and professional purposes.
Session4: Hands-on Session: Designing with Canva		27.09.2024		To empower faculty members with the skills to design professional-quality certificates, invitations, flex banners and brochures using Canva, enabling them to effectively promote academic programs and events within the institution.	Faculty members will be able to create visually appealing and professional-quality designs using Canva's tools and templates for various academic and personal projects.
Session5: Qualitative Research in Teacher Education: Methodologies, Data Collection and Analysis Techniques		04.10.2024		To equip the faculty members with comprehensive knowledge and practical skills in qualitative research methodologies, data collection techniques and analysis strategies, enabling them to	Faculty members will be able to identify and apply appropriate qualitative research methodologies, data collection methods and analysis techniques relevant to teacher education studies.

					effectively conduct and apply research that enhances teaching practices and contributes to the field of teacher education.	
	Session6:Input Session on "Understanding Management Expectations: Aligning Goals and Strategies		23.10.2024		To equip faculty members with the skills and knowledge necessary to align their teaching and research goals with the strategic objectives of the institution, fostering a cohesive understanding of management expectations and enhancing overall academic performance.	
	Session7:Hands-on Session with SPSS		25.10.2024		To equip participants with practical skills in using SPSS for data analysis, enabling them to effectively interpret and present research findings in the field of edcuation.	
3.	Student Induction Programme	SDP	03.10.2024 & 05.10.2024	111	To build rapport among students and foster a productive learning environment	Develop skills to create a supportive and collaborative classroom atmosphere
					To identify the entry level of teaching aptitude in student-teachers	Evaluate initial teaching aptitude and identify areas for development

No.	Activity	Scheme	Date	No.	Objective	Outcome
					To identify the level of English proficiency and segregate them for spoken English classes	Assess English proficiency for appropriate placement in spoken English classes
					To become aware of the teaching profession & B.Ed. curriculum	Understand the structure and expectations of the B.Ed. program and teaching profession
					To inform student-teachers about the code of conduct at Loyola College of Education	Comprehend and adhere to the code of conduct at Loyola College of Education
					To orient about the character of Jesuit Education System	Gain an understanding of the principles and values of Jesuit education
4.	Release of LCE IQAC Newsletter-Academic Year 2023-2024	IDP	03.10.2024		To disseminate key academic, administrative and quality enhancement initiatives undertaken during the academic year 2023–2024, promoting transparency, reflection and continuous improvement within the institution.	Stakeholders will be able to recognize and appreciate the institutional efforts toward quality assurance and enhancement and engage more proactively in future quality initiatives.
5.	Content Enrichment /Foundation Course	SDP	09.10.2024 -16.10.2024 (5 Days)	113	To enable the students to bridge the gap in their content knowledge and enrich technical skills.	Enhance subject matter expertise and technical proficiency
6.	Campus Tour	SDP	17.10.2024 & 18.10.2024	106	To explore potential academic institutions, to foster a sense of belonging, and to enhance	Students will be able to navigate the campus confidently and utilize available resources

					the students' understanding of campus life	effectively for academic and extracurricular activities.
7.	MOCK NAAC Peer Team Visit	IDP	12.11.2024	223 students & 21 Teaching Staff (Full Time),2 (Part Time), 7 Non Teaching	To simulate the actual NAAC peer team visit process in order to identify strengths and areas for improvement, ensuring better preparedness for the 3rd cycle accreditation.	Students and staff members will be able to effectively demonstrate institutional compliance with NAAC criteria and address peer team queries confidently, leading to enhanced readiness for the actual accreditation visit.
8.	3rd Cycle NAAC Peer Team Visit	IDP	20.11.2024 - 21.11.2024	223 students & 21 Teaching Staff (Full Time),2 (Part Time), 7 Non Teaching	To facilitate a thorough evaluation of the institution's quality standards and compliance with NAAC criteria, ensuring continuous improvement and accreditation readiness during the 3rd cycle visit.	Students and staff members will be able to demonstrate the institution's achievements and best practices effectively, addressing peer team queries confidently to support successful accreditation.
9.	Brainstorming Session on Preparation of AQAR-2023-2024-Criterion Wise Presentation	IDP	13.12.2024	21	To discuss effective strategies for presenting write-ups that address the specifics of each criterion. To brainstorm methods for collecting and organizing documents that provide evidence for accreditation standards. To establish guidelines for the coherent and comprehensive	Staff members will be able to collaboratively analyze and organize relevant data and evidence for each NAAC criterion, leading to the effective preparation of a comprehensive and well-structured AQAR presentation.

					presentation of information in the AQAR (2023-2024).	
10.	RR Team Visit	IDP	14.12.2024	223 students & 21 Teaching Staff (Full Time),2 (Part Time), 7 Non Teaching	To study the impact and implementation of vision and mission of the Higher Education Institutions (HEI) To study the context; both internal and external factors of the mission namely; Persons, Place (location), Programs, Projects and Plans To study, understand and analyze the holistic formation of students and their empowerment process (Infrastructure, systems of inclusion, teaching and other educational process, training and development, research, etc.)	Students and staff members will be able to effectively showcase institutional progress, strengths, and compliance with quality standards during the RR team visit, facilitating a constructive review process.
11.	A Special talk on "Developing the Leader within you"	SDP	17.12.2024	115	To empower students with the necessary skills, knowledge and mindset to succeed both academically and personally. It focuses on enhancing leadership qualities, personal growth and professional development to equip students for future	Students will be able to identify key leadership qualities, reflect on their personal strengths, and apply strategies to develop their leadership potential in academic and professional settings.

					challenges**.**	
12.	Submission of AQAR for the academic year 2023-2024	IDP	16.01.2025		To create a database year wise	Gain clarity and focus on institutional functioning towards quality enhancement
13.	Green Audit	IDP	30.01.2025	223 students & 21 Teaching Staff (Full Time),2 (Part Time), 7 Non Teaching	To identify areas for improvement, ensure regulatory compliance, promote resource efficiency and enhance sustainability practices	Students and staff members will be able to evaluate and document the institution's environmental impact, and recommend sustainable practices to improve ecological responsibility.
14.	Curriculum Feedback Collection & Analysis	SDP	Oct'2024 - Jan'2025	53 School Heads & 100 School Teachers 78 Students 47 Alumni 06 Employers	To gather feedback from internship school heads and teachers students,alumni and employers regarding the curriculum implemented during the internship period, aiming to identify strengths, weaknesses, and areas for improvement to enhance the relevance and effectiveness of the curriculum	By collecting feedback from internship school heads and teachers, educators will gain valuable insights into the curriculum's alignment with real-world teaching practices, student needs, and educational goals, empowering them to make informed decisions for curriculum development and revision to better meet the needs of learners.

15.	Career Guidance Programme with Special orientation on CEET - Competitive Examination Exposure Test	SDP	06.02.2025	95	To prepare students for various competitive exams by enhancing their understanding of exam formats, effective study techniques, and time management skills, thereby increasing their confidence and readiness for success	Students will be able to understand various career pathways, gain awareness of competitive examination patterns through CEET, and apply effective strategies for exam preparation and career planning.
16.	Practice Test for Civil Service Exam	SDP	13.02.2025	96	To evaluate and improve candidates' readiness for the Civil Service Exam through a structured practice test.	Students enhance their knowledge, critical thinking and time management skills to perform effectively in the actual exam.
17.	A Critical Discourse on the Efficacy of Integrated Teacher Education Programme(Online Webinar)	SDP &FDP	24.02.2025	360	To critically analyze the Integrated Teacher Education Programme, examining its benefits, challenges and impact on teacher preparation, quality education and student outcomes in diverse contexts	Participants will be able to critically evaluate the structure, benefits, and challenges of the Integrated Teacher Education Programme (ITEP), and reflect on its implications for the future of teacher training and education policy.
18.	A Symposium on Navigating Change: NCTE Draft Regulations 2025(in collaboration with Christopher's College of Education)-MOU	FDP	07.03.2025	25	To gather comprehensive feedback from stakeholders on the **NCTE Draft Regulations 2025**, ensuring that the proposed policies align with the evolving needs of teacher	Participants will be able to interpret and analyze key provisions of the NCTE Draft Regulations 2025 and assess their impact on teacher education programs, enabling

					education and institutional development.	informed academic and administrative decision-making.
19.	Action taken report for curriculum feedback based on feedback given by -Students, Internship school heads & teachers, alumni & employers	SDP	April 2025		Preparing an Action Taken Report for curriculum feedback from students, internship school heads & teachers, alumni, and employers is to improve the relevance, quality, and effectiveness of educational programs.	Enhance curriculum alignment with employment trends and employer expectations. Improve student satisfaction and engagement by addressing identified areas for enhancement. Strengthen partnerships with internship schools and industry stakeholders to provide more valuable experiential learning opportunities. Increase alumni engagement and support by incorporating their feedback to enrich program outcomes.
20.	A Two-day International Seminar On "Generation Alpha Unplugged: Educating, Empowering, and Elevating the Digital Natives" (Hybrid Mode)	SDP &FDP	24.04.2025 & 25.04.2025	128	Equip Generation Alpha with essential digital skills, critical thinking and responsible online behavior to navigate the digital world effectively. Promote a balanced approach to education by	Participants will be able to analyze the behavioral and cognitive traits of Generation Alpha, and apply effective, future-ready pedagogical strategies to engage and empower these digital

					integrating technology with experiential learning, social-emotional development and ethical decision-making. Instill values of online etiquette, cybersecurity awareness and ethical use of digital platforms to cultivate responsible digital citizens. Encourage meaningful offline engagement through hands-on activities, outdoor learning and interpersonal interactions to ensure a well-rounded education.	natives in diverse learning environments.
21.	Staff Performance Appraisal-Semester I by B.Ed. First Year Students	FDP	29.04.2025	20	To solicit feedback from students regarding faculty performance, fostering a culture of transparency, accountability and continuous improvement within the institution.	Faculty will learn to interpret and utilize student feedback constructively, identifying areas for improvement in their teaching methods, communication, and overall interaction with students to enhance the quality of their instruction and academic support.
22.	Course wise Feedback by the Students -Semester I by B.Ed. First Year students	SDP	29.04.2025	104	To collect detailed feedback from students regarding their learning experience, teaching	Through subject-wise feedback, students actively engage in providing insights and suggestions

					methods, course content, and overall satisfaction with each subject in Semester I, aiming to identify areas for improvement and enhance the quality of education.	for improvement, empowering them to voice their opinions and preferences, and encouraging faculty to tailor their teaching approaches to better meet student needs, ultimately fostering a more student-centered learning environment.
23.	TET Entry Level Test -B.Ed. Second Year Students	SDP	26.03.2025	104	To equip B.Ed. second-year students with the necessary knowledge, skills, and strategies to successfully clear the Teacher Eligibility Test (TET) and meet the eligibility criteria for teaching positions in educational institutions.	B.Ed. second-year students develop a deep understanding of the TET syllabus, exam pattern, and scoring system, as well as refine their test-taking strategies and problem-solving skills, ultimately increasing their confidence and readiness to excel in the TET examination.
24.	TET Coaching Classes-B.Ed. Second Year Students	SDP	March2025 To April 2025	100	To provide structured coaching sessions to B.Ed. second-year students, aiming to equip them with the necessary knowledge, skills, and strategies required to successfully clear the Teacher Eligibility Test (TET) and qualify for teaching	B.Ed. second-year students will demonstrate enhanced subject knowledge, test-taking skills, and confidence as a result of participating in TET coaching classes, ultimately increasing their likelihood of achieving success in the TET

					positions in educational institutions.	examination and advancing in their teaching careers.
25.	SWOC Analysis on Institution by the students	SDP & IDP	II Year - 10.05.2025 I Year- 17.07.2025 & 18.05.2025	221	To conduct a comprehensive SWOC analysis to gain insights into the institution's internal strengths and weaknesses, as well as external opportunities and challenges.	Students develop the ability to critically assess and analyze various aspects of the institution, including its resources, policies, and environment, thereby enhancing their analytical and critical thinking skills.
26.	**Certificate Courses** 1.Sign Language LRF	SDP	July 2024- April 2025	104	Sign Language certificate course is to provide learners with comprehensive knowledge and practical skills in sign language communication.	Demonstrate proficiency in expressive and receptive sign language skills.
	2.Communication & Performing Arts Pedagogy of English		June-July 2025	44	Communication & Performing Arts certificate course is to enhance participants' skills in verbal and non-verbal communication techniques through performing arts	Demonstrate improved verbal and non-verbal communication skills
	3.Teaching Basic Tamil Language Pedagogy of Tamil		June-July 2025	13	Teaching Basic Tamil Language certificate course is to equip learners with the essential skills and knowledge to teach basic Tamil language proficiency to beginners	Demonstrate proficiency in teaching basic Tamil language skills, including vocabulary, grammar, and pronunciation.
	4.Google Mastery		June-July		Google Mastery certificate	Utilize Google's tools and

			2025	41	course is to empower participants with advanced knowledge and skills in utilizing Google's suite of tools and applications for professional and personal productivity.	applications proficiently for productivity and collaboration
	ICT Cell					
	5. Essential Vocational Skills for prospective Teachers SUPW		June-July 2025	19	To develop core vocational skills necessary for effective teaching, including communication, classroom management and instructional planning.	Prospective teachers will be able to demonstrate effective communication techniques and apply basic classroom management strategies in simulated teaching scenarios.
27.	Teaching Aptitude Test -Exit Behaviour -B.Ed. Second Year Students	SDP	10.05.2025		Assess Teaching Competency and readiness	B.Ed. second-year students will demonstrate their proficiency in teaching aptitude by successfully completing the Exit Level Teaching Aptitude Test
28.	Staff Performance Appraisal Semester IV-B.Ed. Second Year Students	FDP	10.05.2025	20	Aiming to provide constructive feedback to faculty members on their teaching effectiveness, communication skills, and overall performance to support continuous improvement.	B.Ed. second-year students will develop skills in evaluating and providing feedback on staff performance, honing their ability to assess teaching practices, communication effectiveness, and interpersonal skills, thereby enhancing their own professional

					development as future educators.
29.	Course wise Feedback by the students-Semester IV-B.Ed. Second Year students	SDP	10.05.2025	104	To collect feedback from B.Ed. second-year students regarding their learning experience, teaching methods, and course content for each subject in Semester IV, aiming to identify areas for improvement and enhance the relevance and effectiveness of the curriculum.	By providing subject-wise feedback, B.Ed. second-year students will actively engage in the curriculum improvement process, fostering a student-centered learning environment and empowering faculty to tailor their teaching approaches to better meet student needs.
30.	Student Satisfaction Survey	SDP	II Year - 10.05.2025 I Year- 17.07.2025 & 18.05.2025	221	To assess the overall experience with the program, teaching quality, support services, and learning resources, aiming to identify areas of strength and areas for improvement.	By analyzing the results of the student satisfaction survey, educators and administrators will gain valuable insights into student needs, preferences, and concerns, enabling them to make informed decisions for program enhancement and to provide targeted support services to enhance student satisfaction and and retention rates

31.	Staff Performance Appraisal Sem II-B.Ed. First Year Students	FDP	17.07.2025	20	Aiming to provide constructive feedback to faculty members on their teaching methods, communication skills, and overall performance to support their professional development as educators.	B.Ed. first-year students will develop skills in critically evaluating teaching practices and providing constructive feedback, fostering their ability to engage in reflective practice and continuous improvement as future educators.
32.	Course wise Feedback by the students-Semester II-B.Ed. First Year students	SDP	17.07.2025	117	To collect feedback from B.Ed. first-year students regarding their learning experience, teaching methods, and course content for each subject in Semester II, aiming to identify areas for improvement and enhance the relevance and engagement of the curriculum.	By providing subject-wise feedback, B.Ed. first-year students will actively participate in the curriculum improvement process, fostering collaboration between students and faculty and empowering students to contribute to the enhancement of their learning experience.
33.	Self- Appraisal by teaching & non-teaching staff	FDP	13.05.2025	27	Promote Self-Reflection and professional growth	Enhance Self-Awareness and ownership
34.	Principal Performance Appraisal by the teaching and non teaching staff	FDP	13.05.2025	27	Provide constructive feedback for leadership enhancement	Enhance leadership effectiveness and collaboration
35.	Teaching & Non-Teaching Staff Performance Appraisal by the Principal	FDP	13.05.2025	26	Facilitate performance improvement and recognition	Empowerment and professional development
36.	Pre-Test & Post-Test for all the subjects-Semester I, II & IV	SDP	Sem I, Sem II Sem IV	B.Ed. First Year-117 B.Ed. Second	To evaluate students' baseline understanding and readiness in the	Students will demonstrate increased competency and mastery in the subject

				Year-104	subject area at the outset and determine areas for improvement.	matter, as evidenced by their performance improvement from the pre-test to the post-test.
37.	IQAC Newsletter Release for the Academic Year 2024-2025	IDP	03.05.2025		To disseminate key academic, administrative and quality enhancement initiatives undertaken during the academic year 2024–2025, promoting transparency, reflection and continuous improvement within the institution.	Stakeholders will be able to recognize and appreciate the institutional efforts toward quality assurance and enhancement and engage more proactively in future quality initiatives.
38.	AAA-Academic Year 2024-2025	IDP	.08.2025		To review the quality of academic process in the college	Analyze and evaluate the satisfaction of teaching and learning

SDP-Student Development Programme
FDP-Faculty Deevelopment Programme
IDP-Institution Development Programme

Signature of the Coordinator   Signature of the Principal
 Dr. A. Jasmine Christy   **Dr. L. Kulandai Theresal**